

Instructions to Link Credentials to CTDL Data

Issuing credentials to people without providing clear, transparent information about what the credential means is confusing for credential earners and employers. Credentials should link to Credential Transparency Description Language (CTDL) data in the Credential Registry so that everyone can interpret the value of the credentials. **Follow the steps below to provide meaningful context for credentials.**

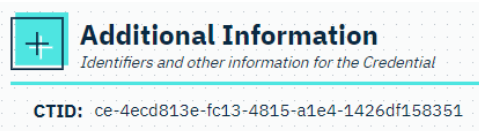
For more information, see Credential Engine's [Learning and Employment Records Action Guide](#) or contact info@credentialengine.org.

Step 1: Publish in the Credential Registry information about the credential that is offered

- See the Credential Registry Guidance Site for [account](#) and [publishing](#) instructions.

Step 2: Get the CTID

- The CTID is the globally unique identifier for the credential that is offered.
 - Search for the credential in the [Credential Finder](#).
 - Click on the credential name to open the detail page for the credential.
 - Scroll down the page to locate the CTID in the bottom left corner of the credential detail page.



Step 3: Include the CTID in credentials issued to people

Link your credentials to CTDL information in the Credential Registry using the CTID. This data is both human- and machine-readable.

- Common data to include in the credential could include:
 - Name (e.g., name of the credential)
 - URL to link to the CTDL data
 - Use the CTID to create a URL in this structure:
`https://credentialfinder.org/resources/CTID`
 - Note: Do not copy/paste the URLs directly from the Credential Finder. Those URLs could change.
 - Description of the source of the CTDL data (e.g., "Additional information powered by the Credential Registry.")
 - Framework of the type of data (e.g., "Credential Transparency Description Language")
 - Code that identifies the data (the CTID)

Example:

Name: Cybersecurity Certificate

URL: `https://credentialfinder.org/resources/ce-c08fd9b1-be94-475f-93f8-3c820bbc71ec`

Description: Additional information powered by the Credential Registry.

Framework: Credential Transparency Description Language

Code: ce-c08fd9b1-be94-475f-93f8-3c820bbc71ec